



Folly Hill, Faringdon, Oxfordshire

## **Folly Tower Booking Conditions for Private Visits**

**PLEASE NOTE: When making a booking you will be asked to confirm that you understand and accept these conditions.**

### **Important Safety Information**

1. You are fully responsible for the safety of all of your visitors. Please ensure that you have adequate supervision – especially for children.
2. **Never leave the entrance door unattended when there are visitors in the tower.** Before climbing the Tower, you must either leave someone at the entrance, or lock the door by turning the knob – at knee level.
3. Take care when using the final set of stairs to the roof. Treat them like a ladder and descend facing the stairs.
4. No naked flames in the Tower or the Woodland and no smoking anywhere in the tower - not even on the roof!
5. Take special care when closing the roof hatch - after about halfway closed it becomes much heavier.
6. If you have any accidents or incidents, please report this as soon as possible to your Folly volunteer or to Sjoerd Vogt on 07810-253111 or [sjoerd@vogt.org.uk](mailto:sjoerd@vogt.org.uk)
7. **NOTE: A maximum of 25 people in the Tower at any time.**

### **Operating Instructions**

1. The door lock is at knee level – **ignore the lock at shoulder level.**
2. Insert and withdraw the key horizontally.
3. Please leave the dehumidifiers switched on and do not change settings.
4. Before you leave, please
  - a. Close the roof hatch and windows
  - b. Ensure that heaters are turned off – **DO NOT switch the DEHUMIDIFIERS off.**
  - c. Leave the Tower in the condition you would like to find it.
  - d. Ensure that all lights are turned off. **The amber lights above the entrance door indicate that lights are on in the top of the tower. Please ensure that the amber lights, and the light above the outside of the door are switched off.**

Thank you for your booking and we hope that you will enjoy your visit.

[www.faringdonfolly.org.uk](http://www.faringdonfolly.org.uk)

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